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**PAKISTAN COUNCIL OF
ARCHITECTS AND TOWN PLANNERS**
(Ordinance IX of 1983)

NO.PCATP/PG-FS/05-28-45/2020

Dated: May 28, 2020

NOTIFICATION FOR FINAL YEAR THESIS JURY EXAMINATION FOR ARCHITECTURE AND TOWN PLANNING PROGRAMS

In continuation of earlier PCATP Policy Guidelines for Online Teaching-Learning and Assessment Implementation during COVID-19 Pandemic; dated: April 23, 2020 and in view of closure of educational institutions till July 15, 2020 in the wake of COVID-19 pandemic, the assessment policy for the graduating batch (final year thesis project) is notified as under:

1. Universities/Schools/Institutions offering B. Arch and BS CRP degree programs are advised to follow the procedures in vogue for the Final year Thesis Juries and invite PCATP Observer in the final juries as per standard norms.
2. PCATP shall maintain its grading and evaluation criteria for every studio course including Final Year Thesis Project i.e. 60 percent external evaluation and 40 percent internal evaluation.
3. Keeping in mind the criticality of the final jury and the level and quality of internet access available to the students it has been decided that **Final Year Juries, while adhering to relevant provincial/regional SOPs and guidelines and social distancing procedures, should be held in the school or at any other suitable location.** The Juries should be held individually and through digital presentations only. No unnecessary staff or other students should be allowed to be present. The venue should have all the required equipment for making a digital presentation e.g. laptop with necessary software, large LED screen or projector with projector screen, etc. The venues should allow the required social distancing, have the minimum number of personnel present and availability of masks and hand sanitizers assured as per government requirements. All PCATP procedures/guidelines including presence of observer, external jury members etc. should be followed. **No Jury will be acceptable without PCATP Observer.**
4. A **detailed jury timetable should be provided by the schools when requesting for appointment of Observer at least one week before the jury.** The timetable should include the date/dates of the jury with approximate time-slots for the number of juries to be held and their location.
5. QEC's of each university is requested to follow the PCATP guidelines and facilitate the Architecture/Town Planning departments in following the SOPs as prescribed (above) by the Council for Final Year Thesis in their respective universities.



Universities/Schools/Institutions offering B. Arch and BS CRP degree programs should continue with online/distant teaching and evaluation of all courses with prescribed quality with the exception of Final Year Juries.

Schools who have not yet adopted/shifted to the DLM system are once again reminded that PCATP will be constrained to put accreditation on hold if it fails to shift to DLM. A verifiable system needs to be in place and PCATP to be taken into loop for acquiring accreditation for the graduating batches.

Tahirul J. Fazli
Ar. Plnr. T. Sadia Fazli
Registrar PCATP

Seal:



Copy to:

1. All Vice Chancellors/Rectors/Principals of Universities offering undergraduate program in Architecture/Town Planning.
2. All Registrar's of Universities offering undergraduate program in Architecture/Town Planning.
3. All Departmental Heads of Architecture/Town Planning Programs.
4. Director General, Quality Assurance Agency, HEC, Islamabad.
5. Chairman PCATP.